



Microsoft Application Training

Microsoft Office 2003	Available	Upon	Request	
Microsoft Office 2007	Length	May	June	July
Access 2007 L1	1 Day	9	7	6
Access 2007 L2	1 Day	10	6	13
Access 2007 L3	1 Day	11	8	20
Excel 2007 L1	1 Day	16	3	21
Excel 2007 L2	1 Day	20	9	7
Excel 2007 L3	1 Day	25	2	14
Outlook 2007 L1	1 Day	23	1	21
Outlook 2007 L2	1 Day	24	13	28
Outlook 2007 L3	1 Day	19	8	8
PowerPoint 2007 L1	1 Day	6	22	15
PowerPoint 2007 L2	1 Day	26	23	12
Publisher 2007 L 1	1 Day	20	20	11
Word 2007 L1	1 Day	3	30	13
Word 2007 L2	1 Day	10	27	14
Word 2007 L3	1 Day	13	21	22
Microsoft Office 2010	Length	May	June	July
Office 2010 New Features	½ day	16	2	7
Access 2010 L1	1 Day	23	21	8
Access 2010 L 2	1 Day	30	15	7
Access 2010 L3	1 Day	17	4	13
Excel 2010 L 1	1 Day	12	10	15
Excel 2010 L 2	1 Day	24	9	14
Excel 2010 L3	1 Day	27	11	1
Outlook 2010 L1	1 Day	20	16	13
Outlook 2010 L2	1 Day	16	7	20
Outlook 2010 L3	1 Day	12	6	22
Power Point 2010 L1	1 Day	11	3	18
Power Point 2010 L2	1 Day	9	9	19
Publisher 2010	1 Day	5	16	29

Microsoft Office 2010	Length	May	June	July
Word 2010 L 1	1 Day	12	15	7
Word 2010 L 2	1 Day	5	27	11
Word 2010 L3	1 Day	5	27	11
Microsoft Project	Length	May	June	July
Project 2007 L1	1 Day	19	22	14
Project 2007 L2	1 Day	18	23	25
Project 2010 L1	1 Day	16	9	13
Project 2010 L2	1 Day	24	8	26
Microsoft Visio	Length	May	June	July
Visio 2007 Professional L1	1 Day	12	13	27
Visio 2007 Professional L2	1 Day	17	17	12
Visio 2010 Professional L1	1 Day	25	3	15
Visio 2010 Professional L2	1 Day	23	2	25
Microsoft SharePoint				
SharePoint Server 2007, 2010	Available	Upon	Request	
Advanced Technical Training				
Crystal Reports	Available	Upon	Request	
Windows 7	Available	Upon	Request	
Microsoft SQL Server	Available	Upon	Request	
Microsoft Visio	Available	Upon	Request	
Microsoft InfoPath	Available	Upon	Request	
Active Directory	Available	Upon	Request	
ISO 9000				
Overview, Auditor Lead Auditor	Available	Upon	Request	

Class Times: 9:00 – 4:00

For Additional Information or To Register Contact:
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